

## STONE RURAL PARISH COUNCIL

### Payments Authorisation – Report of Responsible Financial Officer

#### 2023/24 and 2024/25 ACCOUNTS

#### EXPENDITURE:

The following payments have been made in March and April 2024:

No	Item		Cheque No	£ Gross amount	£ VAT
<b>March Payments</b>					
1	HMRC	PAYE February	300155	8.60	-
2	L Davies	Expenses – Boiler	300156	90.00	-
3	Stone Lions Club	S137 – PSA Screening Event	300157	200.00	-
4	HMRC	PAYE March	300158	8.60	-
5	L Davies	March Salary	300159	596.77	-
<b>April Payments</b>					
1	Mrs D Brunt	Half yearly caretaker payments	300160	600.00	-
2	Eddy's building services	Village hall repairs - threshold	300161	395.00	-
3	D Brunt	Expenses – village hall supplies	300162	43.49	-
4	Stafford Borough Council	Civic Amenity Visit	300163	236.00	39.33
5	Mr J Forster	Village hall outside maintenance	300164	25.00	-
6	D M Payroll Services	Annual payroll services	300165	120.00	-
11	L Davies	Salary	300166	605.37	-

#### The following payments to be authorised:

<b>May Payments</b>					
1	SPCA	Annual subscription	300167	376.00	-
2	L Davies	Expenses – 3 x grit bins, stamps	300168	743.35	122.89
3	Mrs K Squires	Internal audit	300169	185.30	-
4	LegionellSafe Services (UK) Ltd	Legionella compliance visit	300170	220.80	36.80
5	Mr A McCulloch	Expenses – stand and holder for memorial plaque	300171	100.00	-

6	Oulton Community Group	S137 grant	300172	250.00	-
7	Stone Community First Responders	S137 grant	300173	250.00	-
8	Age Concern Stone & District	S137 grant	300174	250.00	-
9	Aston and Little Stoke Rainbows	S137 grant	300175	100.00	-
10	Aston and Little Stoke Guides	S137 grant	300176	100.00	-
11	Aston and Little Stoke Scout Group	S137 grant	300177	100.00	-
12	1 <sup>st</sup> Oulton Scout Group	S137 grant	300178	100.00	-
13	1 <sup>st</sup> Oulton Guides	S137 grant	300179	100.00	-
14	1 <sup>st</sup> Oulton Brownies	S137 grant	300180	100.00	-
15	1 <sup>st</sup> Oulton Rainbows	S137 grant	300182	100.00	-
16	Aston & Little Stoke Brownies	S137 grant	300183	100.00	-
17	L Davies	May Salary	300184	605.37	-
18	HMRC	PAYE	300185	8.60	-

## INCOME

Month	Income	£
March	Village hall hire	300.00
	Bank interest	176.46
April	Village hall hire	315.00
	Precept, Concurrent & CT Grant	9,253.50
	Refund from PPL PRS Ltd	378.79

The Instant Access account balance as at 14 May was £10,370.93 and the current account was £25,913.79. Considering the May payments and the payments to be paid in June, it is recommended that no funds be transferred at present. To be reviewed at the July meeting.

It is also noted that the Village Hall Insurance is due on 27 June. 2024. Allied Westminster are the current insurers; they are aware of the building maintenance report and have been updated as to progress. Delegates authority is requested to pay premium if £1,000.00 or under (prior year £858.98). If premium is significantly higher than prior year, Clerk will inform Parish Council.

**Lucy Davies**  
Parish Clerk  
May 2024

Authorised by .....

Chairman

Stone Rural Parish Council					
Receipts and Payments 2024/25 ( 1 April - 30 April)					
	Yr to date Actual 2024/25 £	Full Yr Actual 2023/24 £	Budget 2024/25 £	Bank Reconciliation at 30.04.2024	
<b>RECEIPTS</b>					
Precept	£8,368.10	£14,820.24	£16,736.20	<b>Current Account Balance @ 30.04.2024</b>	£11,199.79
CT Grant	£159.40	£734.76	£318.80	<b>Instant Access Account Balance @ 30.04.2024</b>	£25,913.79
Concurrent	£726.00	£1,452.00	£1,452.00	<i>Plus</i>	
Village Hall Hirings	£315.00	£3,365.75	£2,720.00	Cash in hand	£0.00
Bank Interest	£0.00	£668.23	£430.00	Cheques not cashed	£0.00
VAT Refund	£0.00	£1,017.01	£2,500.00	<i>Minus</i>	
Grants	£0.00	£2,450.00	£0.00	Cheques not yet presented:	£(1,004.86)
Other Receipts	£378.79	£71.44	£0.00	<b>BALANCE CARRIED FORWARD @ 30.04.2024</b>	<b>£36,108.72</b>
<b>TOTAL INCOME</b>	<b>£9,947.29</b>	<b>£24,579.43</b>	<b>£24,157.00</b>		
<b>PAYMENTS</b>					
Salaries	£(1,205.37)	£(8,482.61)	£(8,528.36)	Cheques not yet presented	
Establishment Charges	£(365.67)	£(2,967.41)	£(1,940.00)		
Printing & Stationary	£0.00	£(165.71)	£(120.00)		
Donations	£0.00	£(3,200.01)	£(3,050.00)		
Projects	£0.00	£(11,522.10)	£(5,000.00)		
Village Hall	£(463.49)	£(4,841.60)	£(4,600.00)		
Insurances	£0.00	£(413.62)	£(430.00)		
Training	£0.00	£(60.00)	£(90.00)	signed _____	
Bus Shelters	£0.00	£(950.00)	£(2,500.00)		
Notice Boards	£0.00	£(193.00)	£(200.00)		
VAT Payments	£(39.33)	£(2,948.68)	£0.00	date _____	
<b>TOTAL EXPENSES</b>	<b>£(2,073.86)</b>	<b>£(35,744.74)</b>	<b>£(26,458.36)</b>		
<b>Excess Receipts over payments</b>	<b>£7,873.43</b>	<b>£(11,165.31)</b>	<b>£(2,301.36)</b>		
Balance bought forward	£28,235.29	£39,400.60	£28,235.29		
Add Receipts	£9,947.29	£24,579.43	£24,157.00		
Less Payments	£(2,073.86)	£(35,744.74)	£(26,458.36)		
<b>BALANCE CARRIED FORWARD</b>	<b>£36,108.72</b>	<b>£28,235.29</b>	<b>£25,933.93</b>		