

STONE RURAL PARISH COUNCIL

Payments Authorisation – Report of Responsible Financial Officer

2023/24 ACCOUNTS

EXPENDITURE:

The following payments have been made in November and December 2023:

No	Item	Cheque No	£ Gross amount	£ VAT	
November Payments					
1	EDF	Electricity village hall	Direct Debit	34.00	-
2	Stafford BC	Election costs	300125	219.01	-
3	Eddy's Building Services	Aston bus stop refurb	300126	950.00	-
4	Unicom	Telecoms/broadband	Direct Debit	38.41	6.40
5	ICO	Annual Fee	300134	40.00	-
6	J Forster	Village hall exterior maintenance	300135	70.00	-
7	Legionella safe Services	Village hall compliance visit	300136	220.80	36.80
8	L Davies	November salary	300137	562.04	-
December Payments					
9	EDF	Electricity	Direct debit	34.00	-
10	Legionella safe Services	Village hall remedial actions	300138	274.32	45.72
11	Taylor Tree works	Removal of tree at village hall	300139	200.00	-
12	David Gough Landscapes	Installation of bench and info sign	300140	960.00	160.00
13	Unity Trust Bank	Bank charges	Direct debit	18.00	-
14	HMRC	PAYE/ Empl NI December	300141	77.20	-
15	L Davies	December salary and back pay	300142	874.81	-

INCOME

Month	Income	£
November	Village hall hire	560.00
December	Bank interest	177.17

The Instant Access account balance as at 10 January was £25,737.33 and the current account was £6,652.29.

The next significant payment into the current account will be in April (half of the requested precept/concurrent and CT grant). Considering routine/regular payments paid in January to the start of March last year and expected commitments, the current account balance should be sufficient.

Please note: this assessment should be reviewed at the meeting to ensure any further commitments made during the meeting are considered and it should be highlighted that the village hall boiler is due a service at the end of January (aging boiler).

Lucy Davies
Parish Clerk
January 2024

Authorised by
Chairman

Stone Rural Parish Council
Receipts and Payments 2023/24 (1 April - 31 December)

	Yr to date Actual 2023/24 £	Full Yr Actual 2022/23 £	Budget 2023/24 £
RECEIPTS			
Precept	£14,820.24	£14,878.39	£14,841.20
CT Grant	£734.76	£676.61	£734.76
Concurrent	£1,452.00	£1,452.00	£1,452.00
Village Hall Hirings	£2,607.00	£2,407.00	£3,200.00
Bank Interest	£491.77	£12.12	£120.00
VAT Refund	£1,017.01	£360.66	£500.00
Grants	£2,450.00	£0.00	£0.00
Other Receipts	£0.00	£0.00	£0.00
TOTAL INCOME	£23,572.78	£19,786.78	£20,847.96
PAYMENTS			
Salaries	£(6,675.10)	£(7,045.68)	£(8,250.00)
Establishment Charges	£(1,725.33)	£(1,653.52)	£(3,179.00)
Printing & Stationary	£(165.71)	£(7.02)	£(120.00)
Donations	£(3,000.01)	£(8,434.11)	£(4,270.00)
Projects	£(11,522.10)	£(3,134.82)	£(5,500.00)
Village Hall	£(3,811.11)	£(6,893.86)	£(7,770.00)
Insurances	£0.00	£(370.99)	£(430.00)
Training	£(60.00)	£(30.00)	£(300.00)
Bus Shelters	£(950.00)	£0.00	£(800.00)
Notice Boards	£(193.00)	£0.00	£(375.00)
VAT Payments	£(2,772.81)	£(1,839.11)	£(3,000.00)
TOTAL EXPENSES	£(30,875.17)	£(29,409.11)	£(33,994.00)
Excess Receipts over payments	£(7,302.39)	£(9,622.33)	£(13,146.04)
Balance bought forward	£39,400.60	£46,706.86	£37,084.53
Add Receipts	£23,572.78	£19,786.78	£20,847.96
Less Payments	£(30,875.17)	£(29,409.11)	£(33,994.00)
BALANCE CARRIED FORWARD	£32,098.21	£37,084.53	£23,938.49

Bank Reconciliation at 31.12.2023

Current Account Balance @ 31.12.2023	£8,299.66
Instant Access Account Balance @ 31.12.2023	£25,737.33
<i>Plus</i>	
Cash in hand	£0.00
Cheques not cashed	£0.00
<i>Minus</i>	
Cheques not yet presented:	£(1,938.78)
BALANCE CARRIED FORWARD @ 31.012.2023	£32,098.21

Cheques not yet presented		
	300140	£(960.00)
	300141	£(103.97)
	300142	£(874.81)

signed _____

date _____