

# STONE RURAL PARISH COUNCIL

## Payments Authorisation – Report of Responsible Financial Officer

### 2023/24 ACCOUNTS

#### EXPENDITURE:

The following payments have been made in September and October 2023:

No	Item		Cheque No	£ Gross amount	£ VAT
<b>September Payments</b>					
1	EDF	Electricity village hall	Direct Debit	34.00	-
2	SPCA	Training courses x 2	300114	72.00	12.00
3	J Forster	Village hall external maintenance	300115	30.00	-
4	L Davies	Expenses – incl legionella report	300116	464.84	58.72
5	David Ogilvie Engineering	Bench – Aston-By-Stone community garden	300117	2,203.20	367.20
6	Unicom	Broadband and telephone	Direct debit	64.20	10.70
7	L Davies	September salary	300118	562.04	-
8	Unity Trust Bank	Bank charges	Direct debit	18.00	-
<b>October Payments</b>					
9	Mrs D Brunt	Caretake half year payment	300119	600.00	-
10	EDF	Electricity	Direct Debit	34.00	
11	Unicom	Broadband and telephone	Direct debit	63.22	10.54
12	L Davies	Expenses – tank inspection	300120	360.00	60.00
13	Mazars	External audit	300121	252.00	42.00
14	Mr J Brunt	Emptying of septic tank	300122	50	-
15	L Davies	October salary	300123	562.04	-
16	Shelly Signs Ltd	Aston By Stone Information Panel	300124	1,884.00	314.00

#### INCOME

Month	Income	£
September	Village hall hire	480.00

	Bank interest	172.43
October	Precept, Concurrent and CT Grant	8,503.50
	HS2 Groundwork grant	2,450.00

The Instant access account balance is at £25,560.16 and the current account is £13,508.28.

Considering payments that are expected to fall due for payment before the next meeting, no transfer from the IA account is advised.

No payments have been made in November so far, however, it is expected that the costs for the installation of the bench and information panel will be paid in late November/early December– this will be covered by the HS2 grant or earmarked funds.

NALC released the local government pay agreement 2023 on the 6th November 2023. This pay award is effective from April 2023 (i.e. would require backdating) and equates to £1.04 increase an hour (£540.80 annual impact for SRPC). Should the Council agree to implement this pay increase, an additional £405 payment (to be confirmed by Payroll administrator) would be paid in salary/PAYE in December.

**Lucy Davies**  
**Parish Clerk**  
**November 2023**

Authorised by .....

Chairman

**Stone Rural Parish Council  
Receipts and Payments 2023/24 ( 1 April - 31 October)**

	Yr to date Actual 2023/24 £
<b>RECEIPTS</b>	
Precept	£14,820.24
CT Grant	£734.76
Concurrent	£1,452.00
Village Hall Hirings	£2,047.00
Bank Interest	£314.60
VAT Refund	£1,017.01
Grants	£2,450.00
Other Receipts	£0.00
<b>TOTAL INCOME</b>	<b>£22,835.61</b>
<b>PAYMENTS</b>	
Salaries	£(5,134.28)
Establishment Charges	£(1,348.31)
Printing & Stationary	£(165.71)
Donations	£(3,000.01)
Projects	£(10,722.10)
Village Hall	£(3,128.51)
Insurances	£0.00
Training	£(60.00)
Bus Shelters	£0.00
Notice Boards	£(193.00)
VAT Payments	£(2,523.89)
<b>TOTAL EXPENSES</b>	<b>£(26,275.81)</b>
<b>Excess Receipts over payments</b>	<b>£(3,440.20)</b>
Balance bought forward	£39,400.60
Add Receipts	£22,835.61
Less Payments	£(26,275.81)
<b>BALANCE CARRIED FORWARD</b>	<b>£35,960.40</b>

	Full Yr Actual 2022/23 £	Budget 2023/24 £
	£14,878.39	£14,841.20
	£676.61	£734.76
	£1,452.00	£1,452.00
	£2,407.00	£3,200.00
	£12.12	£120.00
	£360.66	£500.00
	£0.00	£0.00
	£0.00	£0.00
	<b>£19,786.78</b>	<b>£20,847.96</b>
	£(7,045.68)	£(8,250.00)
	£(1,653.52)	£(3,179.00)
	£(7.02)	£(120.00)
	£(8,434.11)	£(4,270.00)
	£(3,134.82)	£(5,500.00)
	£(6,893.86)	£(7,770.00)
	£(370.99)	£(430.00)
	£(30.00)	£(300.00)
	£0.00	£(800.00)
	£0.00	£(375.00)
	£(1,839.11)	£(3,000.00)
	<b>£(29,409.11)</b>	<b>£(33,994.00)</b>
	<b>£(9,622.33)</b>	<b>£(13,146.04)</b>
	£46,706.86	£37,084.53
	£19,786.78	£20,847.96
	£(29,409.11)	£(33,994.00)
	<b>£37,084.53</b>	<b>£23,938.49</b>

**Bank Reconciliation at 31.10.2023**

Current Account Balance @ 31.10.2023	£13,508.28
Instant Access Account Balance @ 31.10.2023	£25,560.16
<i>Plus</i>	
Cash in hand	£0.00
Cheques not cashed	£0.00
<i>Minus</i>	
Cheques not yet presented:	£(3,108.04)
<b>BALANCE CARRIED FORWARD @ 31.10.2023</b>	<b>£35,960.40</b>

Cheques not yet presented	
300120	£(360.00)
300121	£(252.00)
300122	£(50.00)
300123	£(562.04)
300124	£(1,884.00)

signed \_\_\_\_\_

date \_\_\_\_\_